



PARKS AND RECREATION

City of Chattanooga Department of Parks and Recreation Outdoor Pools and Spray Park Facility Usage Agreement

Applicant Name: _____ Date: _____
Address: _____ City: _____ State: _____ Zip: _____
Home Phone: _____ Business: _____ Cell: _____
Organization: _____ Number of Attendees: _____
Requested Facility: _____ Event Date: _____ Start Time: _____ End Time: _____
Purpose: _____
On-site contact*: _____ Phone: _____
*This person should make contact with City Employee upon arrival

FEES AND CHARGES

Note: Rental hours must include set-up and break down time
Everyone who enters the pool area is counted as a guest

Warner Park Pool or Carver Pool

<input type="checkbox"/> \$90 first 2 hrs	\$45 each additional hour - includes 25 guests
<input type="checkbox"/> \$125 first 2 hrs	\$60 each additional hour - includes 26-50 guests
<input type="checkbox"/> \$175 first 2 hrs	\$85 each additional hour - includes 51-100 guests

Date & Time Requested: _____ # of Hours: _____ Amount Due: \$ _____

Splash and Play Water Park

(see page 2 of facility rental agreement for rental details)

Date & Time Requested: _____ Amount Due: \$ _____

CANCELLATION

The City of Chattanooga retains the right to terminate this agreement in its entirety, at any time or date that is deemed necessary or desirable to do so. If the City partially terminates this agreement, user shall be entitled to a prorated refund in an amount to be determined by the City of Chattanooga at its sole discretion. If the user cancels a reservation 14 days or more prior to the scheduled event, the user shall be entitled to receive a full refund of all fees paid. If the user cancels a reservation less than 7 days prior to the scheduled event, the user shall not be granted a refund of any fees paid hereunder.

DEFAULT

If User shall at anytime be in default under the terms of this agreement, the City of Chattanooga shall have the right to terminate the agreement and thereupon user shall vacate the Facility immediately. User shall have no right to any refund of any fees hereunder.

Applicant (Print Name) _____ Signature _____
Date _____

DO NOT WRITE BELOW THIS LINE

Departmental Use Only

Amount Received: _____ Fee Waived: Yes ☐ Administrator _____

Note: Department Administrator is the ONLY authorized person to approve waived fees.

Rental Receipt# _____ Money Order# _____ Check # _____

City of Chattanooga Authorized Representative _____ Date _____

Manager/Administration Approval _____ Date _____



Warner Park Spray Park

Daily Operating Hours

Monday-Wednesday 1:00pm-5:00pm and 5:15-8:00pm
Thursday-Saturday 12:00Noon-5:00pm and 5:15-8:00pm
Sunday 1:00pm-5:00pm

Rental Information

The Spray Park is available for 2 hour block rentals during operating and non-operating hours. The rental options, fees, days and times are listed below. Please check all categories that apply.

☐ **Rentals during daily operating hours:** **\$90**

For up to 25 guests**, includes one covered picnic area
**each additional guest @ \$3 per person

Please check day and time desired:

Day: ☐ Mon ☐ Tues ☐ Wed ☐ Thurs ☐ Fri ☐ Sat

Time: ☐ 1:00pm-3:00pm ☐ 3:15pm-5:15pm ☐ 5:30-7:30pm

SUNDAY RENTAL ☐ 1:30pm-3:30pm

☐ **Rentals during non-operating hours:**

☐ **Semi-private party** (= shared space with other parties): **\$150**

For up to 25 guests**, includes one covered picnic area
**each additional guest @ \$3 per person

☐ **Private Party** (= exclusive access to Spray Park): **\$300**

For up to 50 guests**, includes two covered picnic areas
**each additional guest @ \$3 per person

Please check day and time desired:

Day: ☐ Saturday- ☐ 10:00am-noon

☐ Sunday - 5:30pm-7:30pm



Who Is Counted As A Guest?

Anyone coming in the facility is counted as a guest-this includes under 2, non-swimming and swimming guests. There will be a \$3 charge for all guests once you reach your max number of guests.

FOOD & CONCESSIONS:

No outside food except for birthday cake and drinks are allowed.

Party Set Up/Clean Up

Set-up for your party can be arranged for 15 minutes prior to the start of your party. Clean up is the responsibility of the rental applicant.

Using The Facility After Your Event

Renters must vacate the covered picnic area after their allotted time rental time. Guests are allowed to use the aquatic center after your party until the facility closes.



Facility Usage Agreement is required at least 2 (two) weeks prior to your reservations and is subject to final approval by management.

1. Each guest attending the event must sign in at the desk prior to entering the aquatic center. Each person entering the pool area is counted as a guest—your total number of guests includes swimming and non-swimming individuals. When requesting usage of the pool, a swim test will be given for anyone using the deep end of the pool. Children under the age of 5 must be accompanied by an adult when using the swimming pool.
2. There will be an additional charge of \$3.00 per guest for exceeding your max guest limit.
3. Make money orders or check payable to "**City of Chattanooga Department of Parks and Recreation**". A permit can be mailed or brought to the Fitness Center at Warner Park --Office: Address: 1254 East Third Street, Chattanooga, TN 37404. It will take four to six weeks for cancellation refunds.
4. Reservations requiring the application process will also require the signing of a hold harmless agreement by the reserving party.
5. Parks and Recreation employees must be on duty during the use of facility.
6. Set up will be permitted 15 minutes prior to your requested reservation time. Cleanup is the responsibility of the reserving party and includes:
 - a. Removal of all decorations.
 - b. Placement of all trash to designated area.
 - c. All guests leaving the covered picnic area after the rental.
7. No drugs, alcoholic beverages or weapons are allowed on City property.
8. If security is deemed necessary by the City of Chattanooga for an event, it is the responsibility of the user to have off-duty police officers, assigned at users' expense. Names of the police officers are to be provided one week in advance of the event will be canceled or delayed if security is not in place at the start of the event.
9. All rental fees must be paid in full at least two (2) weeks before event. Cancellations 14 days prior to the scheduled event will receive a full refund or maybe rescheduled. No refunds will be granted for any cancellation less than 7 days of the scheduled event.
10. The City of Chattanooga Department of Parks and Recreation will not provide equipment for a reservation other than that which is available at the facility. Any additional equipment must be provided by the organization or individual reserving the space.
11. Request for fund raising events will be granted only to nonprofit groups and only before or after regular operating hours (Nonprofit status is defined as any group holding a 501 (c) (3) tax exemption by the Internal Revenue Service's of the Federal Government). A tax exemption must be shown.
12. **Recreation facilities may not be used for the following purposes:**
 1. Commercial organizations and/or individuals seeking to make a profit or sell merchandise for personal gain.
 2. Services or political rallies unless approved by the Department Administrator. In the event of political rallies, proof that all candidates were invited to participate must be demonstrated.
 3. Illegal activities that would provide or permit the use of alcohol or drugs that might endanger the lives and safety of others or damage facility or events that are deemed detrimental to the overall good of the community.



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Department of Parks and Recreation
Outdoor Pools and Spray Park
Facility Usage Agreement

13. **Lost or damaged items---**The City of Chattanooga is not responsible for any lost or damaged items or injury related to any rental or reservation on the City of Chattanooga premises. The applicant agrees to hereby expressly release and hold harmless, the City of Chattanooga from all claims for such loss, damages, or injury whatsoever as may be sustained or claimed by any person using the facilities during such rentals.

IN WITNESS HEREOF, The undersigned person and /or organization hereby agree to defend and indemnify the City of Chattanooga for claims arising out of the proposed event and to provide proof of public liability insurance in which name the City of Chattanooga and its employees as coinsure if requested by an Authorized Representative of the Parks and Recreation Department. This determination will be at his/her discretion based upon the nature and scope of the event requested.

The undersigned person and/or organization for themselves and their members hereby waive any claim it may have against the City, its agents and employees, for losses or injuries to themselves or their property arising out of the proposed event at the facility.

I have read and fully understand each point of the policy information sheet including the condition for obtaining refund of fees.

Applicant's Signature: _____
Date: _____

City of Chattanooga, Authorized Representative: _____
Date: _____